# SWKMEA Board Meeting

June 17, 2026

10:00 am GCCC Loretta Schultz Conference Room

Martha Saucedo, President

**I. Introductions – Meeting started:**

**a. In attendance: Jeffrey Poort, Erika Clausing, Cory Klaker, Tori Koehn, Matthew McGrory, Summer Miller, Martha Saucedo; Zoom: Timothy Smith, Jacob Miller, Jason Richins, Isaac Chirchir**

**II. Approval of minutes from June 2025 SWKMEA Summer Board Meeting**

**a. Summer moved to accept minutes. Matt Second. Motion passes.**

**III. Sean-Whistleblower and Conflict of interest forms**

**IV. Reports**

a. Financial Report – Sean Boller

i. Total Balance:18,525.71

**SWKMEA**
Profit and Loss
July 1, 2025-June 17, 2026

| | Total |
|---|---|
| Income | |
| Deposits | 21,015.00 |
| Services | -5,913.04 |
| **Total for Income** | **$15,101.96** |
| **Gross Profit** | **$15,101.96** |
| Expenses | |
| Clinician Hotel | 905.58 |
| Clinician/Accompanist Payments | 5,337.96 |
| Contract & professional fees | 1,717.00 |
| Honor Group Food | 2,664.24 |
| Office expenses | $65.14 |
| Software & apps | 410.40 |
| **Total for Office expenses** | **$475.54** |
| Programs | 434.90 |
| Supplies | 1,402.73 |
| **Total for Expenses** | **$12,937.95** |
| **Net Operating Income** | **$2,164.01** |
| **Net Income** | **$2,164.01** |

b. Mentoring Report – Cory Klaker

i. Didn't have mentor meeting Fall of 2025 due to schedule conflicts. Schedule for Sunday September 13 at 2pm. Zoom meeting

c. Advocacy Report - Erika Clausing

d. Webmaster Report - Troy Johnson

e. Facilities Coordinator – Jason Richins

f. Chair Reports

i. HS Band – Jeffrey Poort

1.

2. 2026 Clinician

a. Dr. Gary Ziek, ESU
b. gziek@emporia.edu

ii. HS Choir – Abigail Martinez
iii. HS Orchestra – Jane Lindamood
1. 2026 Clinician
a. Dr. Rachel Dirks, KSU
iv. HS Jazz Band – Andrew Johnson
v. MS Band – Jacob Miller
1. Audition is 160 from the essential elements
2. 2026 Clinician
a. Dr. Pergolova, Washburn University
vi. MS Choir – Timothy Smith
1. 2026 Clinician
a. Dr. Melissa Grady, KU
vii. MS Orchestra – Matthew McGrory
1. 2026 Clinician
a. Mariah Barnett, Lawrence
viii. Elementary Choir – Cassandra Myerhoff
1. 2026 Clinician
a. Janie Brokenicky, Rock Creek

g. President's Report from state board meeting – Martha Saucedo
i. REGIONAL/ STATE music festival professionalism highly encouraged
1. Professionalism in the district as far as using and posting on social media- Teachers are role models and need to lead positively
2. negativity about adjudicators and/ or rooms specifically naming judges- its very difficult to find and judges- no one wants to be blasted on social media
3. There is a place to rate and give comments about the site and judges after regional music- (KSHSAA evaluation) Use what is available so that the state can use the feedback and to address issues.
4. KSHSAA is looking into putting in place a Code of conduct-Megan Hagaman
5. KMEA instrumental live auditions @Salina South - Jan. 16 –
6. Be AWARE - Jan 23 contingency date is in conflict for Sousa band and KSU band day
7. All-state HS Choir opt out- The opt-out will be required on Tuesday evening following the last KMEA district HS Choir performance. Any student not wanting to be named to the state choir rosters would be reported by that time by their sponsoring teacher. Otherwise, after that point, any student eligible could then be named by the state chairs and thus incur the Participation Fee.
8. Rebranding our logo for KMEA- in the process of updating and changing the colors and logos.
9. President's concert Thursday night, Feb 25th - M-PACT- vocal jazz

10. Change District level middle level choir key for tenor audition from key of C to ONLY key of Aflat. Middle level choir chair will need to send out and update the audition key and reminders
11. There will be an increase in the scholarships given by KMEA- possibility of less coda grants given.
12. There will be an Orff Honor Ensemble at KMEA ISW- more information on that will follow
13. HONOR Admin/ teacher / hall of fame submissions -Due OCT 1!!! Need to get information out about that.
14. DR. Christ Jocham- guest speaker from FHSU – excellent!!—from Jaime

**V. Old Business**

**VI. New Business**

a. January mini convention-
   i. Contingency date
   ii. Fee adjustment

b. Act of God wording for the policy statement
   i. schools still have to pay for participation.
      1. Act of God
         a. Southwest District KMEA will not cancel or refund registration or participation fees charged by Southwest KMEA for participation in the November, December, or January mini conventions due to nonattendance of a registrant or cancellation of the event caused by an Act of God. An 'Act of God' is deemed to include inclement weather, fire, emergency facility incapacity, or any other event resulting in limited or cancelled participation. Exceptions to this policy, although not normally granted, may be approved by a majority vote of the District Board.
         b. Jeffrey moved to approve the change to the Act of God policy as above. Jane seconded. Motion passed.

c. Honor ensembles-
   i. Payments due by / at performance -same as KSHSAA
      1. All audition fees and participation fees for all SWKMEA honor groups (Elementary Choir, MS Band and Choir, HS Jazz Band, Band, Orchestra, Choir) must be paid by the day of the event. If fees are not paid on-time, the audition and participation fees will be doubled. All audition, participation, and late fees must be paid by April 15. If fees remain unpaid after April 15, students from that school's program (band, choir, jazz or orchestra) will not be eligible to participate in SWKMEA District events the following school year.
      2. Jeffrey moved to approve the new policy. Summer seconded. Motion passed.

ii. At final SW district honor ensemble

d. MS/ HS Band Audition
    i. Chromatic Scale Clarification:
        1. New PDF versions- Erika Clausing
        2. Link the chromatic scale from the concert band audition information as a suggestion for the HS Jazz
    ii. Instrumental audition guidelines
        1. No talking is allowed on any part of the recording:
        2. Do NOT announce the name of the student, teacher or school on the audition recording.
        3. Do NOT speak to the student or let the student speak at the end of the recording.
        4. Do NOT provide support for the student. This includes, but is not limited to singing with them or humming along, counting or using a metronome unless required.
        5. Failure to follow these guidelines will result in an automatic disqualification.
            a. Jane motioned to approve the update to the guidelines. Tori seconded. Motion passed.
    iii. Percussion Audition:
        1. Leave as is…encourage chairs to communicate more with directors who have percussion students selected to cover all parts.

e. Concert rotation suggestion
    i. Concert selections and performance 30 minute MAX
        1. Chairs need to make sure to express this to their clinicians

f. Orchestra
    i. Continue combination with NW district

g. Continue checking your website page - make sure they are up to date

h. Handbook changes?

i. Chairs- elect vacancies
    i. HS band
        1. Ryan Partin, Jon Yust
    ii. HS Orchestra
        1. Matthew McGrory
    iii. HS Jazz
        1. Ryan Partin, Jon Yust, Alec Cowley
    iv. Elementary Choir
        1. Katie Jiminez, Melanie Thompson, Kristina Dowell

j. Collegiate KMEA members
    i. Possibility of helping with audition days as room/ gym monitors

**VII. Other Business/Reminders**

a. Awards - Outstanding music teachers and administrators.

i. Requirements and submission form: https://swkmea.org/?section=awards&page=ome
ii. One district outstanding director will be considered for the state outstanding music educator award
    1. High School
    2. Middle School
    3. Elementary
    4. Administrator

b. Chair Duties for the summer
    i. All Clinician information needs to be shared with Martha Saucedo and Sean Boller and Troy Johnson
    ii. Clinician Bios and headshots -sent to Troy Johnson to add to the webpage, as well as Martha Saucedo and Sean Boller for program and slide show..
    iii. Review audition instructions and information about events/auditions to be posted on the website. Notify Troy Johnson of any changes that need to be made.
    iv. List for each event of equipment needed to be sent to Jason Richins
    v. Add to the database of music performed at honor concerts the last year (if not done already). These are located in the file box function within the KMEA members site.
    vi. Review the list of chair responsibilities, timeline, etc. in the handbook for future chairpersons, also located in the file box.
c. Filebox - MUST DO!! We need to have a record of information for each job to ease transition.
d. CODA Grant – Deadline October 1st

VIII. Adjourn

a. Motion to adjourn
    i. Summer moves to adjourn the meeting Matt seconded. Motion passed. Meeting adjourned 11:57 am.